



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]*	[2021]
End of validity	[2028/2029]*	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSIDAD DE SEVILLA	E SEVILLA01	Erasmus Office: Administrative contact: Tel: 34 954551420 Mail address: relint4@us.es INSTITUTIONAL COORDINATOR Carmen Vargas Macías vinternacional@us.es	www.us.es www.us.es/vivir-la-us/centros-y-departamentos www.us.es/estudiar/que-estudiar
Université Paris Est Créteil – Val de Marne	F PARIS012	International affairs officer SAMY Nathalie Tel +33688053666	INSPE https://inspe.u-pec.fr/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods		
					Student Mobility for Studies [total number of students]		
E SEVILLA01	F PARISO12	0114	Teacher training with subject specialization	2 (Master)	2	12 (6 MONTHS EACH)	
F PARISO12	E SEVILLE 01	0114	Teacher training with subject specialization	2 (Master)	2	12 (6 MONTHS EACH)	

X Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area name (optional)*	Number of staff mobility periods			
			Staff Mobility for Teaching [total number of staff]		Staff Mobility for Teaching [total number of days]	
F PARIS012	E SEVILLA 01	01	Education	2	10 (5 days each)	5 days
E SEVILLA01	F PARIS012	01	Education	2	10 (5 days each)	5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E SEVILLA01		Spanish		B2	B2
F PARIS012		FRENCH		B1	C2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E SEVILLA01	DEADLINE FOR APLICATION: JUNE 30 TH	DEADLINE FOR APLICATION: NOVEMBER 30 TH
F PARIS012	May 30th	November 30th

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E SEVILLA01	DEADLINE FOR APLICATION: JUNE 30 TH	DEADLINE FOR APLICATION: NOVEMBER 30 TH
F PARIS012		

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA01	Section Welcome and Incoming Mobility Tfno: 954 551 756 International Center	https://www.us.es/internacional/oficina-welcome/antes-de-llegar http://servicio.us.es/academica/normativa-documentacion

	Additional contacts; relint14@us.es ; relint19@us.es relint23@us.es	
F PARIS012	relint@u-pec.fr	

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
Institution 1		-	
Institution 2			

The receiving institution will send its decision within [4] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
E SEVILLA01	- Reduced mobility - Hearing impairments - Visual impairments - ...	sacucapacidad@us.es	https://sacu.us.es/ne-programas-movilidad
F PARIS012		relint@u-pec.fr	http://www.u-pec.fr/

Receiving institution [Erasmus code]	Available support services for people with:	Contact details (email, phone)	Website for information
E SEVILLA01	- Reduced mobility - Hearing impairments - Visual impairments - ...	sacucapacidad@us.es	https://sacu.us.es/ne-programas-movilidad
F PARIS012		International.inspe@u-pec.fr	https://inspe.u-pec.fr/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA01	sacualojamiento@us.es	https://sacu.us.es/spp-servicios-alojamiento
E SEVILLA01	sacualojamiento@us.es	https://sacu.us.es/spp-servicios-alojamiento

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA01	sacutextranjeros@us.es	incoming assistance visas https://sacu.us.es/extranjeria
F PARIS012	International.inspe@u-pec.fr	https://inspe.u-pec.fr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA01	relint3@us.es relint14@u.es relint21@us.es relint23@us.es	European sanitary card https://sacu.us.es/extranjeros-llegada
F PARIS012	relint@u-pec.fr	http://www.u-pec.fr/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
E SEVILLA01	https://www.us.es/internacional/responsable-por-centros		WWW.US.ES

	www.us.es/vivir-la-us/centros-y-departamentos http://centrointernacional.us.es/horario		
F PARIS012	http://www.u-pec.fr/ https://inspe.u-pec.fr/		

A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
E SEVILLA01	Carmen Vargas Macías Vicerrectora de Proyección Institucional e Internacionalización	30-04-24	 
F PARIS012	Carole Torriero Erasmus+ Institutional Coordinator		 

⁵ Scanned signatures are accepted